**MINUTES**

**Vision Family Council Meeting**

March 8, 2023

7-8 pm

Zoom

**ATTENDANCE:** 7 Family Members attended via Zoom

Staff: Kerri Hill (Staff Liaison), Virginnia Bright (Administrator)

Chairperson: Debbie K

Vice-Chairperson: Liliane B

**NOTE**: meeting was recorded for the sole purpose of accuracy and ease in preparing secretary minutes, in a timely manner. Membership names are protected unless added by permission of a specific member.

***Quorum:*** *Quorum consists of five members eligible to vote one being of the executive panel and the others representing a minimum of four resident family members. One vote per family.*

1. **Welcome** (Debbie K)
   1. Quorum met
   2. Good news stories: Canstruction looks fantastic; to be constructed March 4th, displays up from March 5th to the 20th; on the 21st, everything is given to the Inn of the Good Shepherd. There were 2100 food items, were purchased (beans, pasta sauce, pasta, Jello and peanut butter) Movie titles was the theme title. We picked Wizard of Oz. Vision did amazing with 7 staff members along with 1 resident who assisted with this project. Pictures were loaded to Facebook. There were a couple busloads of residents taken out to see all the different displays at the Lambton Mall. If you go out to see the CANstruction please vote for Vision’s display.
2. **Minutes: March 8, 2023**
   1. January minutes (prepared by Terri) posted on the Resources page under Family Council. Motion: That the Vision Family Council Minutes of January 18, 2023 be approved as printed. Mover: Liliane Seconder: Darlene Approved
3. **Business/action items arising from Last Meeting:** March 8, 2023
   1. We are seeking a secretary at this time. Hoping to have a family do the minutes for us. If a family does not come forward, minutes will still be recorded and we will ask a staff member at Vision to prepare them for us. If this is something you feel you would like to take on please email Debbie at visionfamilycouncil@gmail.com.
4. **Administrator’s Report -** (Virginnia Bright) Copy of Report was shared with the meeting – copy attached.

Q: Are the fall incidents increasing and if so, would it be because of staff levels?

A: Staff looked at this at the Managements retreat and what is happening residents are coming in frailer than before. We have Corine Pollard looking into the falls and what the causes may be from and where we can focus our time to have these numbers decrease.

Q: Is there still a shortage of staff?

A: PSW’s are not too bad currently, RPN’s are short we have 4 agencies staff working with us currently. We do not have RPN resumes on file currently. Homes across the province are in the same situation.

Q: What is going to happen if we are letting in unvaccinated families into our home where does that leave staff, who currently are required to have 3 vaccinations to work? Once the policy is revisited can the Family Council have a look at the policy to have input into the process.

A: If staff were not vaccinated during an influenza A outbreak they did not work. At this time, we have 5 staff who are not vaccinated at this time and will remain off at this time. Our process will be looked at when this becomes an endemic**.**

1. **New Business & Initiatives**
   1. **Vaccination Policy Revisited** - If there is a change for staff in terms vaccinations that Family Council would like to be aware of the change taking place.
   2. **Ask Me Café** Debbie, Kerri and Liliane have been putting our heads together to get more families involved with family council and being there for new family members. An invitation for new family member would be emailed out to have them join in on the Ask Me Café via zoom at this time, to sit in a relaxed setting to ask us any questions they may have regarding, the home, process, whatever it is they would like an answer for. We held our first meeting was February 1st, which would have included all the residents families that has moved in from December 1st to the end of January. We have no one show up besides Liliane, Debbie and Kerri attending. We decided to run it again in 2 weeks on February 15 and no one showed up. Seemed like a great idea and why is no one showing up? March 2nd was the 3rd one and one family member showed up and had lots of questions. We are debating on whether it would be good idea to have it in person along with zoom for those who may have family from out of town. We are going to continue and hope to have more family members attend. If you are in the home please talk it up and let folks know about the Ask Me café. We will continue into April and May. Most likely take a break over the summer months and start back up in September.
   3. **Infection Prevention and Control (IPAC)** There was a meeting in February the vaccination policy was the hot topic. With staff having to have 3 vaccinations and if that is all the staff have received some staff had their last vaccination 18 months ago which they would not be effectively vaccinated anymore. There were still outbreaks taking place and need to look at is vaccinated related staff and/or proper PPE use within the home. So these concerns were raised to the team from Debbie on behalf of Family Council as something that really needs to be investigated.
   4. **Brochure and Ask Me Badge** The brochure was presented to the members with more information what Family Council is all about and how to get yourself involved with the home and support your loved during their time at Vision. The final brochure is attached to these minutes. Ask Me Button were presented to the members and were asked to please wear them around the home to allow family members to come up and ask questions and hoping that you can point them in the right direction of who to talk to or where to go in the home. Kudos to Liliane for putting both these items together. If these items are passed we will put this to print and get them out into the home. **Motion**: That the Brochure and Ask Me badge be adopted as printed. **Mover:** Mary - Ellen **Seconder:** Lee  **Approved**
2. **Round Table / Forward Agenda Items** 
   1. Family Council Week is June 4 – 9th.
      1. We are looking to do an article about Family Council with other homes County wide and hoping to get an article in the newspaper on what each of the homes are celebrating this week in their home along with pictures. Plans are underway for a big event to take place, keep your eyes and ears open for what is coming forward.
      2. BBQ to invite all families and residents to a year end BBQ looking at June 10th. All in person and have a great big get together. We must see where we are regarding masks and allowing them to be taken off during the event.
      3. Could there be a 50/50 draw taking place at this event?
      4. Raised flower beds were brought forward and could this be done for June 10th could there be a ribbon cutting ceremony for the flower boxes.
   2. Current Executive will stay on as is going forward for the next term unless someone would like to put their name forward.
   3. Shingles vaccination can be very painful and is there something Family Council can help educate others about this? Debbie will take this information to the next IPAC meeting to see where we can go with this. **Action: Debbie**
3. **Adjournment** 
   1. Debbie adjourned the meeting at 8:15 p.m.

**Administrators Report**

**Inspections:**

**Order for Being Non Airconditioned:** All items have been installed and the Ministry of Health has closed this Order. Our appeal to have the Order rescinded remains in progress.

**Inspection: Dec 15, 2022 to Jan 9, 2023: report issued Jan 26 2023**

* **Compliance Order received:** the order was given to stop the practice of shutting the call bell off at the desk. The call bell system was not able to be dismantled at the desk, so a cover was created that prevented touching the machine. All call bells are now shut off in the resident room. This was resolved during the inspection this week.
* **Written Notification #1:**

Bathing: resident received all bathing required twice per week, but twice in the four months inspected did not receive the bath according to the care plan. For example, if the resident was given a shower but preferred a bath, this resulted in the non-compliance being issued.

* **Written Notification#2:**

The Charge RN is not to respond to the Rest Home and use MOH funding for Rest Home Care.

* **Written Notification #3, #4 and #6:**

A complaint was not reported to the MOH as a critical incident of alleged abuse. An emailed concern of care is considered “alleged abuse’ and must be submitted to the MOH as a critical incident and then investigated to be valid or not, a letter explaining the same must be sent to the person making the complaint explaining the result of the investigation. The letter must include the MOH # to make a complaint as well as the number for the Patient Ombudsmen.

* **Written Notification #5:**

The resident’s care plan was not updated for a bed alarm. The bed alarm was in place, but the care plan had not been updated.

**Inspection March 6 – XX 2023:** currently two Inspectors are onsite completing another inspection. A report will follow once completed.

**Ministry of Labour Inspection:** An Order was received February 8th, to ensure all staff are trained and wearing appropriate PPE and N95 masks and supervised for wearing the same. At the time of inspection, the employees entering into a room where a resident was in isolation but had fallen, did not don/doff their PPEs correctly. Specifically, the N95 mask was not fitted to the face, using their hands. A focused education system was implemented in the outbreak area to provide PPE education/training and signed for by all staff twice daily to ensure they understood the expectations. Audits continue daily during outbreaks to monitor employee’s use of PPEs.

**COVID Vaccination Policy:**

As a result of the motion brought forward by Family Council, the ethical review was reopened in February and as a result all family and friends can be allowed into the Home regardless of vaccination status. They can be enrolled in the Essential Visitor program or just come as a General Visitor. This was communicated to all on March 6th. If you wish to become an Essential Visitor, please contact Cherie Furlan-Craievich at 519-331-0790 to sign up for one of our scheduled Infection Prevention and Control courses. Please leave a message, the phone is monitored routinely

**Call Bell System:**

The Rest Home Call Bell installation from 2022 is now complete, with minimal disruption to the Home.

The Nursing Home Call Bell installation does not have a start date at this time.

**Activity Awareness Week:** please give our team some kudos when you see them this week, without them in the home, it would be very dull around here. Our Facebook pages just shows a small glimpse of the calendars of activities that go on daily in our Homes.

Virginnia Bright

Administrator

**Programming News**

We have 2 different Fundraisers taking place at Vision

* CANstruction where we are asking for cash donations to purchase canned goods that will be donated to the Inn of the Good Shepherd after the CANstruction display is over. These displays will be the Lambton Mall March 5 - 20
* FUNdrive is where the Activity Department is asking for clothing, towels, blankets and small appliance donations that can be brought in now until March . These can be dropped off at the Brock St. entrance. At the end of the drive we will take these items to Value Village where they weigh our items and pay us for our donation. The proceeds from this fundraiser will go into the activity fund to assist with paying for the various activity supplies we use.
* It is Activity Awareness week March 5 -11, lots of activities taking place in the home to celebrate this special week.
* Continuing to look for a Recreation Facilitator in the Rest Home. Dana Taylor continues to cover in the Rest Home and programs are still taking place.
* Looking for a Recreation Facilitator to replace Jessica on Erie as she will be heading off on maternity leave in May.
* Hockey season has come to end. We will certainly be heading back to the rink in the fall.
* Nice weather coming up the bus will be heading out on lots of outings.

**Question** was brought forward from last meeting regarding the big sporting events ie Superbowl, Kentucky Derby etc. could the activity team get residents together to watch these events on the Big screen? Kerri will have her team look into these events and plan to have a gathering for these big events.